

RIYA MAYANK VASA

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WORK EXPERIENCE

Accounting Assistant to Head Accountant
Dhiren Enterprises Mumbai, MH (05/2019 - 09/2019)

- Organized budget documentation and tracked expenses to maintain tight business controls.
- Reconciled financial discrepancies to maintain records integrity and compliance.
- Maintained petty cash and organized invoices, files and receipts.
- Collaborated with head accountant to review and generate ad hoc account reports and statements.

Sales & Marketing Intern
Sundaram Group Mumbai, MH (04/2018 - 06/2018)

- Tracked, measured and reported on trends for sales team analysis and decision making.
- Recorded data in company software and databases, streamlining analysis procedures for efficiency and accuracy.

Digital Marketing Intern
Vasa Cosmetics Pvt. Mumbai, MH (03/2017-07/2017)

- Assisted in managing corporate social media and B2B websites.
- Learnt nuances and constituents of digital marketing from existing team.

EDUCATION

BSc Mathematics, Statistics and Financial Economics Expected 06/2023
Queen Mary University of London, UK

International Baccalaureate Diploma Programme, 06/2019
SVKM International School, Mumbai

IGCSE, 03/2017
Garodia International Center for Learning, Mumbai

PROFESSIONAL

SUMMARY

I am a data science, economics and tech enthusiast curious about how technology and coding optimizes business and world operations. I hence have completed online python, R language and Google Analytics courses apart from pursuing my degree to broaden my understanding and applications of digital intelligence and analytics. Proficient in cutting-edge technologies and passion for continuous learning and advancing.

ACCOMPLISHMENTS

- President of RAKC club (Random Acts of Kindness) and Treasurer at QMULFinTech society.
- Captain of State-level basketball team
- Frequent MUN participant and winner of best delegate 2 times.

SKILLS

- Interpersonal Skills
- Diploma in French A2 and learnt Spanish for 2years
- Programming (basics of python and R)
- Proficient at Google Analytics
- Financial Statements Expertise