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| **Won Leng Siow**Address: 62 Sunnydene Close, Harold Wood, Romford, RM3 0TLNationality: Malaysian (With UK Spouse Visa)E-mail: ashleysiow97@hotmail.com Mobile: 07548297003 |
| Personal profile

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| Conscientious and flexible individual who can work efficiently as part of a team. I am quick to pick up new skills and strive to complete tasks to the best of my ability. Positive, hard-working person with a hunger to learn and looking for challenge. |

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| career objective

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| I am looking to develop upon my interests within the continually evolving world of global economics, with the aim of ultimately beginning a career within the sector of financial services and other relative areas. |

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# Education and qualifications

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| **MSc Finance,** Queen Mary University of London **2019-2020**Modules included: Econometrics for Finance, Corporate Finance, Investment, Valuation, Applied Finance with EViews, Finance Trading Programme (Bloomberg Market Concept)**BA (HONS) Business Economic**, University of Hertfordshire (Grade: 1st class) **2017-2019**Modules included: Corporate Financial Strategy, International Production and Governance, Money, Banking and Finance, Industrial Organisation, Public Finance, Economics of Strategy，Contemporary Issues in Economics, Performance Strategy**BA (HONS) Global Economics**, Universiti Tunku Abdul Rahman, Malaysia **2016-2017**(CGPA 3.23)Modules included: Quantitative Techniques, Financial Accounting Framework, Microeconomics, Macroeconomics**Foundation in Arts (Accounting)**, Universiti Tunku Abdul Rahman, Malaysia **2015-2016**(CGPA 3.56)Modules included: Principles of Economics, Financial Accounting, Mathematics for Business |
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# work Experience (UK)

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| **London Family Office** (Education Consultant Internship) (06/2019-07/2019)Responsible to provide information to the student who wants to apply for primary school and secondary school in the UK. Assisted the employer to prepare daily reports and financial reports.**MorningUK** (Finance assistant) (12/2017-12/2018)Assisted the company with two employers who are from the UK and Hong Kong. Responsible to prepare the daily and monthly financial reports to the employer. |

# work Experience (malaysia)

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| **Levi Strauss & Co.** (Sales Assistant) (01/2015-05/2015)Provide administrative support and prepare financial reports for the manager. Ensure all the products quantities match with the branch's system and assist different types of customers to meet their needs. This role has improved my communication skills and great insight into the industry.**Hallyu Online Shop** (Manager Assistant**)** (04/2011-12/2014)Provide administrative support to the company by producing daily, weekly and monthly reports to the manager. Learned from the manager with responsibilities such as sourcing and procurement of products from China and Korea. Prepare transaction data, documentation, invoices for each supplier. |

# Skills and experience gained

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| **Volunteer as a helper for community projects*** Wall painting projects to beautify the campus
* Cleaning the environment

**English Language Society** *Secretary** Prepare meeting reports and society’s expenses reports
* Organise activities

**Languages:** Mandarin, English, Malay**Tools used:*** Microsoft Office (Excel, Word, PowerPoint, Outlook)
* Adobe Photoshop and Adobe Premiere Pro
* EViews
* Bloomberg terminal
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# interest and activities

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| * Travelling and exploring new places
* Writing travel blog and capture travel vlog
* Sports and Fitness (Badminton/ Table tennis)
* Music
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* **References**

References are available on request.