

# Karolina Jasinska

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## EDUCATION

### Loughborough University

2018 - present

BSc (Hons) Economics.

Modules include Microeconomics and Macroeconomics, Data Analysis, Quantitative Economics, Econometrics, International Economic Relations, and Organisational Behaviour.

2:1 (2<sup>nd</sup> year result)

### Luton Sixth Form College

2016 – 2018

4 A-levels at AABC from Accounting, Mathematics, Further Mathematics and Business.

### Ashcroft High School, Luton

2014 – 2016

8 GCSEs at A\*- B including an A in English Language and an A\* in Mathematics.

## EXPERIENCE

### Customer service role at the Loughborough Student Union Shop

May 2019 – Present

- Acquired great customer service skills serving lots of students as well as locals and visitors.
- Part-time job on top of my academic deadlines, revisions for exams, multiple committees improved my time management as I had to plan my commitments around my job, as well as the ability to work under pressure as I often faced tight schedules.

### Customer service role at London Luton Airport

August 2018 – September 2018, July 2019 – September 2019

- Served coffee and food in the small kiosk outside the airport. Acquired very good customer service and organisational skills, serving many diverse people in a busy environment.
- Working on a full-time basis improved my time management and reliability.

### Intern in Mazars Milton Keynes

July 2017

- Shadowed Audit, Outsourcing, Tax, and Transactions departments. Acquired accounting knowledge as well as other transferable skills. Doing clerical work made me more responsible as it required my commitment and attention to detail.
- Helping on a project in the Transactions department improved my data analysis skills as I was helping to create a PowerPoint on potential future acquisitions for one of the firms, including advantages and drawbacks for each of the options.

## POSITIONS OF RESPONSIBILITY

### Department Vice Chair (Loughborough University)

September 2019 – June 2020

- Recording minutes during committee meetings as well as helping out the chair and other committee members in their core activities developed my listening and other interpersonal skills.
- I was responsible for filling committee positions that were not filled before the summer. For this I had to communicate through emails and social media with both all candidates running and the Students' Union. I had to advertise it to students as well as answer their queries and pass all of their information and manifestos to the Students' Union.

### Culture and Faith representative (Loughborough Students Union Societies Committee)

September 2019 – June 2020

- Being a section head and leading a group of chairs helping them to improve developed my public speaking as well as confidence. I held regular meetings, which included booking rooms, communicating the details of meetings with people, and presenting during the meetings.
- Being part of this committee taught me organisation as I often had multiple tasks to complete within a specified time frame, before events like International Day and Faith Fest which I was part of. I was usually responsible for societies that wanted to participate in events, from emailing them asking if they want to participate in the event to helping them out throughout the day e.g. helping them to get to allocated spaces and managing any issues that were arising.

**Polish Society Chair (Loughborough University)****March 2019 – June 2020**

- Being the chair of Polish Society challenged my problem solving skills. As the chair, I have to organise everything and give people responsibilities, as well as overlook the progress and resolve any issues that there might be. I was especially challenged before the first event we were organising because it had to be done during the summer, which was difficult as everyone was back at home.
- Doing lots of administrative work involved with society improved my organisation and attention to detail.
- Being involved in discussions during our committee meetings improved my negotiation skills.
- I manage the correspondence in a timely and professional manner. This varies from emailing our Students' Union about the necessary administration issues like the Code of Conduct to answering questions from potential society members on the Facebook group.

**Student Ambassador (Loughborough University)****March 2019 – present**

- Being a student ambassador for my department helped me improve my presentation skills. During open and applicant days I had to talk about my course as well as other aspects of University and enthuse young people about higher education as well as encourage them to choose Loughborough as their first choice.

**Open evening speaker (Luton Sixth Form College)****2017**

- Representing school during open evenings and the Enrichment and Wellbeing Fair in our college improved my leadership skills and helped me to overcome my fear of public speaking. I was able to enthuse younger students about getting involved in school activities and talked them through my involvement with Career Ready.

**ACHIEVEMENTS****Switch On Stand Out programme****2019**

- Actively participated in the training that enabled me to consult a local business on how to engage with more potential and current customers through social media.

**Career Ready programme****2017 – 2018**

- Having a business mentor that assists me with setting goals helped me in my personal development.
- Active participation in several conferences and masterclasses held by companies like Santander, Morgan McKinley and Columbia Threadneedle Investments, developed my networking skills and self-confidence as well as critical thinking.

**ADDITIONAL SKILLS AND INTERESTS**

- Native Polish speaker. Learning English to a fluent level made me realise that languages open doors to many opportunities and enable communication with more people. To further develop myself I participated in a Spanish evening course at the beginners level last year.
- Analytical skills - Advanced my analysis in college, doing Business A-level, and at University, doing Data Analysis and Econometrics. While studying for A-level Business I have written a lot of practice essays focused on analysing strategies of different businesses. For an Econometrics module I had to complete a coursework analysing a regression in EViews and Excel and present it in the Word document, evaluating my final results.
- Experience in Excel and PowerPoint - Developed a good understanding of Excel and its use in business while completing a 2 week work experience for accounting company Mazars. I helped in the outsourcing and audit departments for a couple of days, in which I was given spreadsheets of companies to check, perform calculations and fill gaps in their financial statements. I have also further improved these skills while doing my Data Analysis coursework in the first year of University. I had to complete a coursework analysing data for a country and evaluating it. I had to find main statistics such as Mean and Standard deviation and then analyse it against the Economic theories.
- I go to the gym and I am an active member of a pole fitness society, which helps me build my self-confidence and helps me relax during stressful times. I am passionate about different diets and I love cooking and developing different recipes.

**REFERENCES**

**Dr Luke Garrod (university tutor)**  
l.garrod@lboro.ac.uk

**Mike Hearn (manager in the union shop)**  
Union@lsu.co.uk