**Guy Michel Mrad**

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**Education**

**MSc Project Management, Finance and Risk (2019-present)**

City, University of London

**Bachelor’s Degree in Civil Engineering (2014-2019)**

Minor in Business Administration

Minor in Construction Management

Lebanese American University (LAU)

**Lebanese Baccalaureate in General Sciences (2011-2014)**

Antonine Sisters School

**Relevant Working Experience**

**DC Group – Engineer Internship, Lebanon February 2019**

Support the site Construction and Facilities Manager in the management of the civil and earthworks packages for the site.

Liaised with upwards of 40 workers in order to secure the complete understanding of the design so that the finishing details are performed as planned.

**Platform Sal – Engineer Internship, Lebanon January 2019**

Handled cost of materials estimations, scheduling, report and document tracking, project documentation, on-site project visits, in order to ensure the construction progress of the fast track project for the Arab Economic and Social Development Summit.

**Kfoury Engineering & Contracting - Engineer Internship, Lebanon August 2017, June-July 2018**

Assisted civil engineers on both KYE and Tower 44 projects involving quantity take-off, quality assurance, quality control and on-site work.

Bridge communication gap between the project manager and subcontractors.

**Other Working Experience**

**Virgin Radio Lebanon – Public Relations December 2018 – present**

This job involves gaining, understanding and support of clients as well of influencing their opinion while building, maintaining and managing the reputation.

**Lebanese American University – Athletics Assistant September 2014 – May 2019**

Role includes assisting coaches, supervising the gym, and helping in the organisation of sports activities and tournaments.

**Faraya Club – Ski Instructor, Lebanon January 2019 – April 2019**

This position engages establishing training, teaching, motivation and encouraging young people ages 4-16 years.

**Tabarja beach – Supervisor of Lifeguards, Lebanon June-September 2012-2014**

Role involves working closely with a team of 10 lifeguards in order to provide them with the necessary adjustments, training and schedule so that the safety of people is ensured.

**Saframarine Club – Basketball and Swimming Coach, Lebanon June- September 2011-2019**

This position requires organising training, matches, races and tournaments for athletes aged 12-18+ years.

**Piano Tutor – Lebanon January 2011– September 2019**

The role was to provide and evaluate students with the necessary technique and information concerning piano playing.

**Subjects Tutor – Lebanon**

The role was to teach students of different ages specific subjects that they lack knowledge in, and help them pass their exams.

**Achievements**

* Student Council (Engineering Representative)
* Recipient of the Torch Award (An award is given per campus by each School to a graduating student who shows high leadership and service spirit)
* Captain, Most Valuable Player, and Most Improved Player of LAU swimming team
* Deans Honor List
* Junior, Senior and Professional Certificate in Civil Defense Sea Rescue
* Most Diplomatic Person in the Global Outreached Leadership Development (New York)
* Member of American Society of Civil Engineers in LAU
* Lebanese Water polo championship
* Over 30 hours of community service, including running the Beirut 10km marathon, as well as volunteering in the Red Cross
* Received Baccalaureate certificate in piano (solfege, theorie, harmonie, contrepoint, fugue) from the Lebanese Conservatory of Music
* Won several swimming competitions nationally and internationally
* Played basketball with several clubs, including being the MVP in the basketball municipality tournament
* Certificate of participation of Leadership camps held in Bikfaya and Ghazir, Lebanon
* Certificate of participation in City’s Employability Skills Programme 2019

**Other Skills**

* Expert in English and Arabic, fair in French
* Software (AutoCAD, SAP2000, Autodesk Robot, H2O Map, Civil 3D, Plaxis, Primavera, GPSX, Capdet Works, SeismoSignal, Tableau, Java, C++, @Risk)
* Microsoft Office, Microsoft Project, Microsoft Visio