**Shreya Sharma**

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Personal statement

I am a highly motivated and hardworking individual who is a keen communicator and people’s person. I am extremely enthusiastic and passionate about all tasks at hand with key transferable skills such as good time management.

**Key Skills**

-Written and verbal communication – Teamwork and collaboration –Thinking flexibly – Perseverance – Intrigue and Curiosity – Analytical thinking – Emotional Intelligence – Time management –Thinking creatively – Public Speaking –Information synthesis

Education

2018-2021

BA International Relations Kings College London,

* Upper 2:1- First year modules: International Economics, Contemporary Security Issues, Conflict and Diplomacy, History of the International System and International Relations Theory.
* Second year modules: Grand Strategy of Anglo American Statecraft, Global Politics, War, Statecraft and diplomacy, War and History of the Political Thought.

2011-2018 The Rochester Grammar School

A-levels

Government and politics- (A\*) English literature (A) Geography- (A)

Cambridge pre U-

Global Perspectives and Research: The Role of nationalism in war, and the relevance of corporate social responsibility. (Distinction)

**GCSE grades**

* RS-A\*
* Psychology-A
* Geography-A
* Art-A
* Maths-B
* German-B

**11 GCSE’S**

**Accelerated GCSE’s**

* English literature- A
* English Language- A
* Biology- A
* Chemistry- A
* Physics-B

Work Experience

***Finalists of PriceWaterhouseCoopers national employability challenge.***

* In collaboration with RateMyApprenticeship, competed with 7,102 applicants, to formulate top 1% of students to work on multiple projects such as original business pitches, interview skills and networking.

***Work experience- Gunnercooke Law***

* Working in a corporate Law environment taught me the value of striving for accuracy in written and verbal communication and the importance of collaboration in work environments in order to utilise colleague’s collective strengths.

***Public speaking experience***

* Public speaking was a challenge that I overcame through my achievements as mentioned below. Having to complete over 10 presentations within my degree as well as through extracurricular roles as lead student and society committee members.
* I recently presented a policy brief (role play as a cabinet member reporting to the Prime Minister) allowed me to present concisely and accurately in a short amount of time targeting to a particular scenario- a skill I feel will allow me to adapt to many situations.
* Taking part in Syria Simulation- Working with a college to represent the interest of a particular country regarding the conflict in Syria. Developed teamwork, communication and persuasion/debate skills.

 ***Chocolatey Software - Administrative and Bookkeeping Assistant***

* Working in this start up allowed me to ensure that I maintained a high standard of work while meeting deadlines and being a reliable and trustworthy employee for a rapidly growing start up. I was exposed and developed skills such as fast paced decision making and budgeting.

Customer Service Experience

***Fragrance consults***

* Representing and selling brands such as Dolce and Gabana and Issey Miakye.
* Having to reach personal targets of £400 and group targets of up to £1,200

***Sales Team member- Clarkes***

***Clintons Cards, Chatham Pentagon***

Work experience from Clintons as a part time sales assistant during the Christmas period.

* Therefore, I have experience with working in a fast-paced environment with high requirements. I can pay close attention to detail and learn fast.

Achievement and Extracurricular Skills

***Marketing Manager- Kings College London Indian Politics Society***

* Being part of an organised team founding and directing a new society from scratch, taught me the value of communicating with the public, advertisement and persuasion.

**STRAND magazine writer**

* Enhanced by written communication regarding various topics and gave me the opportunity to pitch a new “Diversity and Inclusion’ column- allowing me greater responsibility as founder and editor.

*Volunteer work*

* Volunteering with Teenage Cancer Trust at events in Dobbie’s, allowed me to develop social skills whilst being persuasive and empathetic.
* Volunteering as an English Mentor, tutoring underachieving students helping them achieve up to level 8 in their GCSEs
* Volunteering with children’s art classes also helped me develop my communication skills with younger people, as I was able to communicate with empathy and understanding.
* As a House Officer: responsible for events for charities such as Demelza house, Help for Heroes. Allowed me to develop teamwork skills and working on a budget as we created stalls, bake sales and events. Developed my knowledge of sales and organisational skills.

Leadership roles

*Lead Student and ASPIRE*

* Aspire is a student run group that makes suggestions regarding changes the students feel are important to the running of school. Such as reward systems or encouraging different talents such as cooking.
* Being part of ASPIRE gave me a wider outlook on student’s approach to school which enabled me to excel as lead student.
* Lead student allowed me advance in public speaking as I often lead form time discussions and approached students younger and older than me, as well as interacting with staff.

*House Officer- Charity and New Students*

Awards and Honours

* **KCL Professionalised Skills for a Globalised World**
* **National Enterprise challenge.**
* **Bronze Duke of Edinburgh**
* **National Citizen Service**
* **MOOC: UN sustainable Development Goals**
* **SAFE (mental health) Ambassador**

Hobbies & Interests

My hobbies and interests centre on art and literature, as I am a keen painter and love reading. In my spare time I am also an animal lover passionate about animal cruelty in the cosmetics industry as well as someone keen to protect the environment. As well as this I keep an eye on politics news to keep up to date with day-to-day changes. In addition to this I aspire to travel, therefore am very interested in different cultures and languages. I speak fluent Punjabi, basic German and hope to learn further languages such as Italian and Spanish.

References

References are available on request.