Tobie Timmermans

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**EDUCATION**

**BA History (with Business Modules), Loughborough University 2016-2020**

First Year Course - History and English – 2:1

Relevant Modules: German Economics, Principles of Marketing, Contemporary Business Environment

**International Diploma of Studies, Oklahoma State University 2018-2019**

Major – Economics and International Business (GPA – 3.25)

Relevant Classes: Micro/Macroeconomics, Business Law, International Economics Relations, Game Theory

**The Chase School and Sixth Form 2012-2016**

**3 A-Levels**: History (A), English Literature (A), Physical Education (B)

**11 GCSE’s**: 11 A\*- C. English Language (A) Mathematics (B)

**WORK EXPERIENCE**

**Level 2 Assistant Tennis Coach Assistant 2012-Present**

Malvern Tennis Academy

* Coordinating as part of a team of coaches, to produce a professional service and program for recreational and performance players of all ages.
* Developed relationships and communication skills to suit the understanding of juniors and adults
* Planning and conducting lesson plans for differing times, numbers and equipment.

**Tournament Organizer/Umpire July/August 2017-2019**

The Malvern Junior Open and H&W County Closed

* Learning organisational and time management skills through assisting in the planning and conducting of a successful tennis tournament whilst handling entry fees.
* Enhancing customer service skills through dealing with the complaints of players and parents.
* Multi-tasking and communicating within a team to ensure a professional on-court umpire service whilst providing progress reports and results via head-set to tournament leader

**Which Wich Customer Service March-June 2019**

Kerr-Drummond, Oklahoma State University

* Required delivery of excellent customer service, strong communication skills, and high levels of drive and resilience
* Operated cash register to process sales transactions.

**Activity Leader and Tour Guide March-April 2018**

Oxford International, Royal Holloway University of London

* Provided tours around London, Oxford and Brighton to groups of up to 55 South American Students
* Purchased, organised and handled tickets/passes for these groups whilst on excursions
* Coordinated and led activities on campus to ensure student and teacher well-being.

**VOLUNTARY WORK**

**Press Officer Summer 2016**

The Malvern Gazette for Manor Park Tennis Club

* Attended and reported on three separate events held at Manor Park Tennis Club which were published in the local newspaper The Malvern Gazette.
* Celebrated the achievements of individuals whilst advertising and promoting opportunities for the community at the club which increased club membership numbers.
* Provided a succinct and interesting overview using all necessary information but also undertook interviews to gauge an understanding of the day from participants.
* Met publication deadlines within constraints of a short time period and restricted word count whilst also taking and providing pictures to accompany the article.

**OTHER KEY SKILLS**

**Essay/Article Writing:** My degree requires me to consistently produce written communication that is clear, concise and engaging.

**Research:** The topics which I choose to write about must illustrate clear personal understanding but also with the support of others first hand but in general which requires large amounts of research and creativity.

**Analysis:** My greatest skill is to observe a written piece of work or numerical data to draw out strengths, weaknesses and improvements which can then be summarised and expressed concisely.

**Independent Working:** In addition to the team working skills acquired through my work experience, I am also self-motivated and focused, as demonstrated through my achievements at both degree level and competitive level Sport.

**IT:** I have a working knowledge of the Microsoft Word, Excel and PowerPoint as well as the use of editing software like IMovie.

**INTERESTS AND ACHIEVEMENTS**

* Regular reader of the Financial Times, The Wall Street Journal and Bloomberg
* Interested in all aspects of Sport; playing and watching.
* Represented Loughborough University and my county, Herefordshire & Worcestershire at tennis.
* Captained 6th Form and University Rugby Team, Oklahoma State.
* Awarded Achievement and Endeavor sporting awards for The Chase School.
* Attained Level 2 Coaching Certificate and First Aid.

**REFEREES**

Available on Request