**Madara Bremane**

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**Email:** **madarabremane@gmail.com**

**Profile**

An enthusiastic, motivated and hard-working student with great customer skills learnt from my various work experiences in a variety of workplaces. Always wanting to learn, improve and deliver the best possible customer service. Learning Finance, Investment and Risk has made me more motivated than ever to obtain a career in the field.

**Education**

**BA (Hons) Finance, Investment and Risk at Glasgow Caledonian University**

**September 2018 – present**

**Relevant Work Experience**

**Student Mentor at Glasgow Caledonian University**

**December 2019**

Mostly helping and inspiring children to study and go towards a higher education. Working in a team of mentors, teachers and university staff.

**Assistant Event Manager at 7Sky Event Agency, Riga**

**July 2018**

As part of my internship in 7 Sky Event Agency I was making various bookings, dealing with costumers on the phone, sending and receiving emails, helping with inventory and event set up and clean up.

**Cover Cleaner at Spectrum, Glasgow**

**April 2019 – present**

**Waiting and Cleaning staff at Rota, Glasgow and Edinburgh**

**October 2018 – April 2019**

**Curling Instructor at Kerlinga Halle, Riga**

**November 2015 – March 2018**

**Voluntary work**

Support person at AFS Latvia (March 2016 – August 2017). Also, been a volunteer in World Women’s Curling Championship 2013, Latvian Youth Song and Dance festival 2015, World Sports Games 2017, World Drumming Championship 2018, Scottish Golf Show 2019, Celtic FC Festival 2019.

**Languages**

English; Latvian

**Skills**

Microsoft Office Word

Microsoft PowerPoint

Microsoft Excel

Customer Service

Communication Skills

Great Time Management

Ability to work under pressure

Ability to work in a team

Critical thinking and problem solving

Flexibility and Adaptability

Attention to detail

**References available on request**