Ruth Wright

12 Aldis Street, London SW17 0RZ | (+44) 0794 627 8119 | ruth.e.wright@Gmail.com

# summary

A dedicated team member willing to take on various given roles without a moment’s notice. Reliable, professional, and hardworking. Fluent in English and can successfully work in high stress environments under time constraints while effectively multitasking. Diligent and dedicated to my work with a good memory and an eye for details. I’ll approach every situation with a positive outlook and polite attitude.

# work experience

Life Me Up (Sept 2012-June 2013) – This was a service that I volunteered with, which provided riding lessons to disabled persons. It taught me how to communicate with people with a variety of disabilities and a variety of ages.

Vice president then President for dance society (2017-2019) – This position has given me the opportunity to organise and teach dance classes throughout this year along with organising for external professional teachers to come and teach. I have also had to work as a team with my fellow vice-president, president, and treasurer to run our weekly dance classes and the occasional added external class.

Skate marshal at Tower of London Ice Rink (December 2018 – January 2019) – Along with my fellow team members, I was responsible for running the skate hire, cloak room, general maintenance of the facility, and the health and safety of the skaters.

Receptionist at The Wild Hare (2019) – It was my responsibility to manage the email account and phone to schedule new appointments and amend any existing appointments for clients of 7 separate stylists. This required me to understand the intricacies of each stylists’ roles as well as their preferences and to also keep track of the lunch breaks of both the stylists and the floor assistants.

# other

For 3 months in 2015 I was a math tutor for a 2nd grader in my school. The boy had some learning difficulties and therefore I had to be very patient and learn to understand when he was willing to work and when we had to go slower to accommodate for his hyper activity.

* Book Club leader (Feb-June 2016)
* Fashion Show: Dancer (Nov 2016, 17, and 18)
* Tooting Show: Dancer (Feb-March 2017 + Jan-March 2018)

# education

* Dubai American Academy (Feb 2014- June 2016) – Finished with an IB high school diploma
* St. George’s University of London (2016 – 2019) - Biomedical Science BSc (3yrs)
* St. George’s University of London & King’s College London (2019 - 2020) – Genomic medicine MSc

(References or certificates available upon request)