# **JANITA JAYAPIRAGAS**

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**EDUCATION v Brunel University London (Sep 2019 - present)**

* Currently studying **MSc Psychological Sciences**
* Module choices include: qualitative/quantitative research methods, social/biological/cognitive and developmental psychology (all separate modules).
* Course representative for Msc Psychological Sciences.
* Enrolled in the languages programme – set to achieve a French Level 2 qualification.
* Member of the Brunel Volunteers Scheme on track to accomplish the Bronze Award for Volunteering.

**The University of Nottingham (Sep 2016 – July 2019)**

* **BSc (Hons) Neuroscience – 2:2**
* Achieved a **2:1** grade in my final year dissertation on ‘Mental Health in Student-Athletes'.
* Module choices include: neurobiology of disease, human physiology and advanced skills in neuroscience, molecular mechanisms of therapeutic drugs, addiction in the brain and introduction to management accounting (optional module choice).
* Competed for the UoN badminton team and Tamil Society netball team. Reached the finals in the BUCS second division league for badminton and the semi-finals in the Legacy tournament for netball.
* Student ambassador – lead tour guide informing potential undergraduate applicants about the courses, services, and opportunities offered by the University, with aims to increase the number of applicants to the university.

**Coombe Girls’ School (Sep 2010 – July 2016)**

* **A levels** – 1 A\* & 2 B’s (Psychology, Mathematics with Statistics and Biology) / **GCSEs** – 2 A\*s & 8 A’s
* Badminton coach for both the lower and upper school teams (2013-2015)
* English reading mentor for Year 9 students (2015)
* Achieved the ‘Gifted and Talented Student Award’ (2015)

**PROFESSIONAL EXPERIENCE n Action Tutoring Volunteer**  **(Oct 2019 – present)**

* Accepted by Action Tutoring to provide 1-1 maths sessions for children at St Stephen’s Church of England Primary School. Have previous experience teaching primary school children topics in neuroscience.

**Financial assistant for Shell UK Ltd – Kingston Hill and Hinchley Wood branch (part-time: July 2015 – present)**

* Accurately settled large sums of money to be banked. Learnt how to process and document financial accounts both manually and electronically.
* Processed daily invoices electronically. Took the initiative to place orders according to product demand and rate of sale, with consideration to financial budgets.
* Handled large data regarding fuel deliveries, daily stock and shift-sheets into the RedPiraire database. Requires 100% accuracy which I have achieved thus far.
* Enhanced my customer service skills by also offering to take on sales assistant roles.

**Telethon Fundraiser (Sep 2018 – Jan 2019)**

* Professionally trained to speak to clients, value the importance of privacy and confidentiality and use electronic databases to record client data.
* Maintained long-term relationships and pitched scholarship programmes to clients/potential donors.
* Awarded for successfully recruiting clients for monthly donations to the scheme within my first month.

**Experience in laboratories (Sep 2016 – July 2019)**

* Acquired the skills to use basic laboratory equipment. Conducted nerve conduction experiments, brain dissections and experiments testing the motor reflex.
* Written both qualitative and quantitative reports following data-analysis of lab-based data.
* Hold sound knowledge of the Health and Safety regulations in laboratories.

**Shadowing NHS doctors and medical staff (July 2018)**

* Gained insight into doctor-patient consultations by shadowing a Senior Consultant Psychiatrist. Had the opportunity to observe patient consultations and assisted speech-therapy and mobility sessions for dementia patients ran by the speech therapist and Psychologists. Developed a wider understanding of the daily routines and working environment at an NHS hospital.

**Dementia Dining Companion Volunteer (April 2016 – Oct 2016)**

* Self-enrolled onto a Dementia Training programme to educate and prepare myself to work with Dementia patients.
* Assisted monitoring patient meals and dismissals by completing daily records.
* Helped feed dementia patients their lunch. Majority of the patients had advanced dementia and therefore were immobile, confused and agitated. I learnt to be empathetic and patient in order to cooperate with these patients.

**Sales assistant at Accessorize (August 2015-December 2017)**

* Offered personal assistance to customers seeking for help with accessorising their outfits.
* Developed excellent customer service skills by professionally representing the company.
* Processed purchases, refunds and exchanges and assisted till close.
* Continuously advertised promotions and loyalty cards to recruit new customers to the business.
* Worked back of house, unpacking deliveries and organising the stock room.

**Work Experience Placements at Kingston, Tolworth and Queen Mary’s Hospital (April 2014)**

* Assisted pharmacists with organising and dispensing various medications for patients in the Royal Eye Unit and Psychiatric wards.
* Logged confidential patient information into excel spreadsheets.
* Shadowed nurses on ward rounds and had the opportunity to learn how pharmacists process medication requests.

**OTHER SKILLS/ HOBBIES e**

* **IT:** Prism Software 7.0, SPSS, RedPrairie and Microsoft Office.
* **Languages:** English and Tamil (native). French (beginner/intermediate)
* **Sport: Badminton** – competed in Badminton England national tournaments and represented Surrey. Achieved Mixed Doubles Champion title in 2011 and both silver and bronze medals in the singles and women’s doubles disciplines 2011-2016. **Netball** – play leisurely at the Tolworth Recreation Centre. **Running** – completed a 10K charity run for ‘Run to the Beat’ and enjoy weekend park runs.
* Passionate about women’s rights and equality for WOC/POC. Actively follow debates and discussions ran by ANBU, 47roots, RevolYOUtion, and regularly read articles published by the BBC Asian network and gal-dem.