
DANIEL ROTCHELL

Redhill House, Lowes Lane, Wellesbourne CV35 9TU H: 01789 612798 M: 07508245754

Email: dan.rotch@outlook.com

I am a university student seeking a part-time position in which I can build upon skills already acquired in a number of retail and IT roles.

PERSONAL CHARACTERISTICS

Punctual and dedicated - I have demonstrated this by being a committed employee at House of Fraser in my hometown over the past 5 years and always meeting academic deadlines.

Enthusiastic and driven- I am self-motivated and able to work independently or within a group.

Approachable and helpful - I have a friendly demeanor and am always willing to help.

WORK HISTORY

Roles: Sales Advisor/Warehouse/Office Assistant, 12/2015 to 09/2018, 12/2018 to present

House of Fraser - Leamington/Leeds

Responsibilities:

- Working in the loading bay dealing with deliveries, stock management, and security tagging.
- Overseeing office duties including store cash handling, audit trails, stock transfers and dealing with customer queries over the phone.
- Working on the menswear cash desk and ensuring display standards.
- Visual merchandising and setting up seasonal window displays.

Role: IT Assistant, 07/2015 to 08/2015

4 Seasons Blinds and Awnings Ltd - Warwick

Responsibilities:

- Updating the company's eCommerce website: revamping the website image and uploading new products and codes.
- Setting up and installing new computers and software.

Role: IT Assistant, 07/2015 to 08/2015

Arnold Lodge School - Leamington Spa

I first started working at Arnold Lodge for one week as work experience. I was then offered the opportunity to work over the summer holiday period for three weeks.

Responsibilities:

- Configuring tablets to make them suitable for students.
- Researching new products like alarm and card registry systems.
- Helping to design the school's new website and plan the new academic timetable.

EDUCATION

Leeds Beckett University - Leeds

I am currently studying for a degree in Computer Forensics and System Security, BSc.

Warwickshire College - Leamington Spa

BTEC Computing and IT Level 3 Extended National Diploma: 2017

Grades Achieved: 3x Distinction

Arnold Lodge School - Leamington Spa

GCSEs: 2014

Grades Achieved: 5 A's, 3 B's 3 C's

Non Academic Achievements

At school, I was head boy and also captained the hockey and cricket teams. From these responsibilities, I gained leadership skills and learned how to keep team morale high. I have trained in karate from the age of seven and placed at both regional and national championships. Currently, I am on the Leeds Beckett Hockey Men's 2nd Team and currently studying Taekwondo.