**Lauren Martin**

07717132793 - laurenmartin48@hotmail.com – Sheffield

*A current student of Politics and International Relations at the University of Sheffield with a keen interest in policy making and research. Looking for experience in policy research, implementation and analysis in the public and non-profit sector.*

**Education**

**BA: Politics with International Relations: University of Sheffield** (2018-)

Year 1: International Relations, British Politics, Global Political Economy **(average 1st)**

Year 2: Political Analysis, Human Rights, Development **(average: 1st)**

**The Appleton School:** (2011-2018)

GCSES: 12 GCSEs (A\*- A) including English (A\*), Mathematics (A\*) and Science (A\*)

A Levels:Sociology (A\*); English Literature (B); Government and Politics (B)

**Key Skills**

**Communication and Engagement:** through academic assignments, completion of an online presentation course, and work with volunteers and vulnerable adults

**IT:** experienced in using Word, Excel PowerPoint and collaborative websites such as Google Drive

**Collaboration:** through my role on Committee of a team and co-leader of a volunteering project

**Organization:** balancing part -time work with volunteering roles and my studies

**Experience**

**Personal Assistant to The Rt Hon. the Lord Blunkett (***November 2019 – December 2019)*

* Assistant to The Rt Hon. The Lord David Blunkett in his day- to- day roles as a Lord
* Communication through liaison with a number of officials and organisations
* Time management through working alongside my university studies
* Research into areas of interest and dissemination of information

**Charity and Wellbeing Officer, The University of Sheffield Triathlon Club** *(March 2020 - )*

* Responsibility for welfare of team members
* Organization of a fundraising event to raise money for local hospitals during the Covid-19 pandemic

**Project leader, ‘Accompanying Refugees in Sheffield to Events’ (ARISE), a student led charity project** *(September 2019 -)*

* Recruitment and organization of volunteers
* Liaison with other refugee charities in the city, as well as with Sheffield Student Union
* Safeguarding training

**Student Mentor, University of Sheffield in Schools Mentoring scheme and Student Ambassador** *(September 2019-)*

* Mentor students in their schoolwork and progression to university
* Effective communication with young people
* Research into different career progressions
* Time management skills

**Youth Coordinator, Castle Point Constituency Labour Party** *(August 2019 -)*

* Organizing events for young members to attend
* Support for new young members who have no previous experience of party politics
* Decision making on local issues as part the constituency’s Executive Committee

**Office of the Green MEPs** (*July 2017)*

* Draft position papers and carrying out research for the team
* Written communication skills through writing letters to constituents
* Control of social media accounts as well as through meeting constituents